

Code of Conduct

Be...On time
Be...Polite
Be...Hard Working
Be...Helpful
Behave
Belong

Headteacher:
Paul Green

Associate Headteacher:
Cathy Smith

Deputy Headteachers:
Lynn Kingston

Assistant Headteachers:
Christine Green
Dianne Fowler
Kylie Ingram
David Smith
Daniel Sanford-Casey

Pastoral Year Co-ordinator—Year 7:
Dawn Ellis

Pastoral Year Co-ordinator—Year 8:
Lucy McGuinness

Pastoral Year Co-ordinator—Year 9:
Harry Walker

Pastoral Year Co-ordinator—Year 10:
Laura Archer

Pastoral Year Co-ordinator—Year 11:
Sophie Bavington

Pastoral Year Co-ordinator—Post 16:
Liam Baldwin

Head of KS 5:
Daniel Sanford-Casey

Designated Safeguarding Officer:
Karen Gibson



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LYNG HALL SCHOOL



Partnership Contract School-Parent-Pupil



FINHAM PARK
MULTI ACADEMY TRUST

	THE SCHOOL
	WE WILL
Attendance	monitor and reward good attendance and contact parents where there is a concern.
Punctuality	insist on a punctual arrival at school and to all lessons.
Uniform	expect pupils to wear the school uniform with pride and always to be clean and tidy.
Behaviour	ensure the school's Code of Conduct is understood, so that pupils are able to work in an orderly atmosphere.
Homework	set homework that complements class activities.
Classwork	always deliver interesting and challenging lessons and encourage pupils to contribute to their full potential.
Special Needs	identify and provide for the special needs of all pupils.
Marking	provide regular and constructive feedback to pupils through written and verbal comments.
Progress	write a detailed report and provide a formal meeting to discuss pupil's progress at least once a year.
Assessment	assess and test pupils regularly and prepare them thoroughly for their entrance to public examinations.
Opportunities	provide opportunities for pupils to recognise their talents during the school day and beyond.
Concerns	provide mentoring time to discuss academic or social concerns.
Complaints	make clear who deals with particular complaints and provide every opportunity to resolve them.
Parents' Information Portal	provide daily updates online about behaviour and attendance.

Signed: 

Date: June 2023

	THE PARENT(S)/GUARDIAN(S)
	I/WE WILL
Attendance	ensure my child attends school every day and inform the school of any absence immediately.
Punctuality	ensure my child is punctual to school and to all registrations and lessons.
Uniform	provide my child with the school uniform and to insist that it is worn each day.
Behaviour	support the school's Code of Conduct and teach my child to treat all others with respect and courtesy.
Homework	ensure my child completes set homework.
Classwork	talk to my child about what has been happening at school.
Special Needs	ensure the school is aware of any special needs my child has.
Marking	look at my child's work regularly and take note of any comments from the teachers.
Progress	read my child's report and attend at least one parent's meeting each year to talk to staff.
Assessment	provide suitable conditions (to the best of my ability) for my child to revise and prepare for tests and undertake home learning.
Opportunities	encourage my child to take advantage of the opportunities provided by the school and community.
Concerns	contact appropriate staff if there are any academic or social concerns.
Complaints	bring any complaint to the attention of the school and expect action to be taken as necessary.
Parents' Information Portal	follow 'Parents' Information Portal' if the internet is available at home.

Signed:
Date:

	THE PUPIL
	I WILL
Attendance	attend school regularly and never truant lessons.
Punctuality	arrive at school, registrations and lessons on time, every day.
Uniform	wear my school uniform each day and take pride in a smart appearance.
Behaviour	follow the school's Code of Conduct and treat all others with respect and courtesy.
Homework	use computers at school for homework if not available at home. Give homework in on time.
Classwork	complete all the work set by my teachers to the best of my ability.
Special Needs	take advantage of the help given to me.
Marking	act on the comments made by my teachers about my work.
Progress	take home my report and encourage my parent(s)/guardians(s) to take an interest in my progress.
Assessment	revise carefully for tests and strive to gain the best marks possible.
Attendance	take part in the activities which are available and develop my talents to the full.
Opportunities	talk to a staff member about any worries immediately.
Concerns	bring any problem I may have to the attention of a teacher as soon as possible.
Complaints	discuss my behaviour and attendance with my parents.
Parents' Information Portal	

Signed:
Date: